



MSE Junior Policy: Behaviour and Discipline

Mayfair School of English is committed to providing a safe, secure and comfortable environment for all students and staff. We expect everyone to show respect and tolerance towards each other, observing the school values, code of conduct and commitment to Equal Opportunities. This expectation applies to behaviour both in school, when out on visits and also in accommodation used by students.

We consider the following behaviour towards other members of the school community to be unacceptable:

- Racism
- Stereotyping
- Disrespectful or abusive behavior
- Bullying or harassment
- Offensive language
- Sexual harassment
- Aggression
- Extreme views and intolerance of cultural and religious differences

The school also considers the following to be unacceptable:

- Use of drugs
- Smoking and consumption of alcohol
- Illegal activity including internet use

Both staff and students are expected to report any such incidents that they witness to a member of staff: a teacher, the Director of Studies or the Principal.

Once an issue has been raised, a meeting with the Principal will be take place. The school will always try to resolve any issues informally through discussion with students. However, any repeated or unresolved issues may lead to a written warning and to parents being informed of the action.

In serious cases of misconduct, disciplinary action may result in the termination of a course with no refund. In such cases, parents will be expected to organize and pay for the student's return to his or her country.

Mayfair School reserves the right to involve external agencies, including the police, if it is considered necessary to do so.

September 2017